

**NORTHWOOD AFRICAN EDUCATION FOUNDATION**

**REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED**

**31 AUGUST 2019**

# NORTHWOOD AFRICAN EDUCATION FOUNDATION

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## **Trustees Annual Report for the Financial Year 01.09.18 to 31.08.19**

### **Reference and administration details**

The charity registration number is 1153346 and the principal office of the charity is:  
29b Sudbrooke Road, London, SW12 8TQ

The Trustees are:

Sir Malcolm Colquhoun of Luss (Chair)  
Lady (Katharine) Colquhoun of Luss  
Mrs Wendy Bailey  
Mr Michael Brooke (appointed 23 January 2019)  
Miss Georgina Colquhoun  
Mr Rupert Fane  
Mr Nicholas Wilcock

### **Structure, Governance and Management**

Type of governing document: constitution

How the charity is constituted: charitable incorporated organisation

Trustees selection methods: appointed by Board of Trustees

Northwood African Education Foundation (NAEF) was registered with the Charity Commission on 12 August 2013. In 2014 St. George's School, a Non-Governmental Organisation (NGO) was established in Ethiopia, which is operating as the Ethiopian branch of NAEF. The NGO has its own bank account and runs its affairs locally. Since November 2014, NAEF has provided monthly grants to St. George's School to fund the education programme. The financial accounts for St. George's School have been audited in Ethiopia, under the rules and regulations issued by the Ministry of Finance and Economic Development in Ethiopia.

The development of the school remains under the direction and funding of NAEF, which provides grants and oversight of the build programmes.

### **Objectives and Activities**

The charity's aims and objectives are to build, and entirely finance the running of a school in Ethiopia, for orphans and severely disadvantaged children. There are no changes to the charity's main objectives in the period under review.

#### *Summary of the main activities undertaken for public benefit in relation to these objectives:*

St. George's School opened in Azezo, near Gondar in the Amhara region in northern Ethiopia in March 2014 and, at 1 May 2020, has 400 children enrolled, receiving a completely free education. Our child sponsorship programme continues to flourish and 371 children at St. George's are funded under that programme. The oldest children are now in their sixth year at school. All the children come from extremely disadvantaged family circumstances and would not otherwise be in school. In addition to their education, we ensure that they are well fed daily in school and receive medical assistance when required. As well as raising money through the child sponsorship programme, funds are raised from generous donors and trusts and are ring-fenced for specific projects and initiatives.

At the end of 2019, we finished construction of two Year 7 classrooms, as well as additional water storage and maintenance work. The main foundation for the multi-purpose hall has been completed. The contract for the next phase to complete final two classrooms, the administration block and the multi-purpose hall has been awarded and work has begun. The building projects are executed under fair tender and compliant with all relevant Ethiopian laws and regulations. Local labour is used, creating opportunity in the community and income to some of our families at the school. We have also improved the playground area and security. A

local project manager is working closely with our UK architect to ensure the work is finished to a high standard and that the school buildings are sustainable. We aim to complete the primary school building project, comprising of a further two classrooms, multi-purpose hall for dining and sports, administrative and educational support area and girls' facilities, by the end of 2020, subject to funds being available.

### **Achievements and Performance**

#### **Academic**

We are proud to be offering superlative education and a clean, bright safe school environment, with class sizes of around 25, six hours of teaching per day and teachers (who are all Ethiopian) educated to degree level. This year teaching using technology has become embedded into the school timetable and has had a noticeable impact on the children's literacy and numeracy. Overall, St. George's School achieved exceptional results demonstrating very good progress year on year. The average grade in all years across all subjects – the Amharic language, English, maths, environmental science and aesthetics (art, music and sport) - was over 90.5 per cent. These results are around four times better than the national average in Ethiopia.

Attendance was exceptional given that nationally the attendance at primary school runs at around 65 per cent and at secondary just 16 per cent. At St. George's, attendance is closely monitored throughout the whole year and reasons for absence carefully explored. Attendance at St. George's is over 96% and, encouragingly, girls' attendance (traditionally lower than that of boys) over the past 12 months is slightly higher than that of boys. For the 2018-2019 academic year, girls' and boy's attendance was 96% and retention was 100%.

#### **Community**

As part of our aim is to have a sustainable presence in the local community, we are becoming a powerful force for good within Azezo. St. George's has created almost 50 skilled and unskilled jobs for local people and supports some 600 more jobs in the supply chain. Increasing numbers of parents are employed by the school as groundskeepers, in the kitchen and in security positions. Community projects include a trained nurse on site, who is consulted by the community, a mother and toddler's group, educating mothers on basic healthcare. Weekly healthcare classes for girls including knowledge on puberty and they are provided with kits. A tailoring programme is also underway with training for local women (it is a mostly male dominated profession) who can then produce the uniforms and other clothes.

Pupils are also encouraged to read to their families and English lessons are offered to parents and siblings.

#### **Health and wellbeing**

In an area where half of the local children are so malnourished their growth is stunted, St. George's provides two nutritious meals a day to pupils together with regular health checks. We monitor height and weight and intervene with additional nutrition if any child is losing weight. We have pioneered a new summer nourishment programme, with supplies provided to children and their families twice during the long break. This has resulted in a reduction of the dramatic weight loss we previously observed in children during the holidays. In collaboration with the Ethiopian government we were able to implement HIV testing. This has enabled the school to educate not only the children on HIV, but also their parents and carers.

This year we have redoubled our efforts to empower girls to remain in education. In Ethiopia many girls continue to be removed from school aged eight to ten to work in manual jobs, while others traditionally drop out when menstruation begins. We are now conducting weekly sessions with girls to discuss their rights as young women, self-defence, bodies, puberty and hygiene.

### **Farming**

We have been running a successful farming project for the last four years, offering parcels of land on our site to local farmers free of charge. They donate 50 per cent of their crop yield back to St. George's, which helps feed our children and staff, and keep the rest to sell for profit.

### **Capital projects**

As noted previously, in the past four years we have successfully completed the first two phases of the St. George's School building project providing 25 teaching spaces, kitchen, dining hall, laundry, bathroom and outdoor facilities for 400 pupils, and, as noted above, in 2019, we have laid the foundations for a new hall. The focus for 2020 is to complete the building work for the Elementary Campus.

### **Fundraising**

We are extremely grateful for all the support shown by our corporate donors, trusts and individual donors and to the families and individuals who sponsor the children at St. George's.

Our child sponsorship programme continues to thrive with 270 families sponsoring 371 pupils as at May 2020. Through the sponsorship programme, we are able to ensure that pupils receive essentials they would otherwise have to pay for, including two sets of uniform, shoes, exercise books, two nutritious daily meals, regular health checks and it also contributes to the operational costs of running the school.

We also greatly appreciate the results of the fundraising activities which took place throughout the 2018-19 financial year, providing total incoming funds of £188,866. Fundraising events included a Spring Gala which raised over £60,000. We were delighted that the event was attended by the Ethiopian Ambassador to London and the PR and Diplomacy Secretary to the Embassy. This has enabled us to strengthen our relationship with the Embassy. Our two established fundraising events, Carols by Candlelight and the Dragon Ball were again very successful. NAEF is the nominated charity of the Northwood Schools Parents Association. The parents have once again been a great source of support and raised this year £41,000 for the charity. In addition, the parents and pupils of all the Northwood Schools have undertaken many fundraising activities from climbing Kilimanjaro to holding small sales in aid of NAEF. The Trustees are very grateful for their efforts.

We have received very generous donations from grant making trusts and from corporates to specifically support the capital building programme and we have made significant progress toward funding the final phase of building the primary school.

### **Staff**

St. George's School currently employs in Ethiopia 61 full-time staff, including academic, administration, catering, cleaners and security. We are committed to encouraging the continued professional development of our staff. All our teaching staff are qualified to degree level and each grade has a teaching assistant, who are all qualified to diploma level. In October 2019, we welcomed a new Country Director, Kevin Dillow, who brings a wealth of experience working in schools in Asia and Africa. Kevin's experience also led him to set up schools in Mumbai and Pakistan, develop schools in Malaysia and the Maldives and advise on schools in both Ethiopia and Nigeria. He is supported in Ethiopia by our Director of Education, Birara Asmare.

In the UK we have a small team, of voluntary and paid professionals.

### **Reserves Policy**

Operationally the Trustees agree that the charity does not need to hold significant reserves as operational costs are covered by child sponsorship and fundraising. Reserves are held for providing grants for building work undertaken in the construction of the school infrastructure.

### **Plans for the Future**

With continued support, our ambition is to finish the elementary school and to develop partnerships so that the children at St. George's move to secondary level. We aim to keep both boys and girls in education to 18, with a higher than average number progressing to university. We are exploring ways to support job entry and apprenticeships and looking at local partnerships.

Not only is St. George's changing the lives of hundreds of children, but also the lives of their families and, in turn, the wider community.

June 2020

# NORTHWOOD AFRICAN EDUCATION FOUNDATION

Registered Charity No. 1153346

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2019

I report on the accounts of the Charity for the period ended 31st August 2019 which are set out on pages 5 to 9.

### Respective responsibilities of trustees and examiner

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this period under section 144 of the Charities Act 2011 (the Act) and that an independent examination is needed. The Charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the ICAEW.

It is my responsibility to

- Examine the accounts (under section 145 of the 2011 Act, as amended);
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145 (5) (b) of the 2011 Act, as amended), and
- To state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would have been required in an audit, and consequently I do not express an audit opinion on the accounts.

### Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- (1) Which gives reasonable cause to believe that, in any material respect the requirements
- to keep accounting records in accordance with section 130 of the 2011 Act; and
  - To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act.
  - to comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

have not been met, or

- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Andrew Sainsbury

Relevant professional qualification or body: FCA

Address: Treasury Accounting Limited, The Old Treasury, 7 Kings Road, Portsmouth, PO5 4DJ

A Sainsbury

Date:

29 June 2020

# NORTHWOOD AFRICAN EDUCATION FOUNDATION

Registered Charity No. 1153346

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2019

	Unrestricted funds	Restricted funds	Total
	£	£	£
<b>Incoming resources</b>			
Donations & voluntary income	26,716	243,802	270,518
Fundraising	142,266	46,600	188,866
Trusts & Grants	-	87,264	87,264
<b>Total incoming resources</b>	<b>168,982</b>	<b>377,666</b>	<b>546,648</b>
<b>Resources expended</b>			
<b>Costs of generating funds</b>			
Voluntary income	1,251	1,254	2,505
Grants & other charitable expenditure	84,185	201,804	285,989
Activities for generating funds	6,062	367	6,429
<b>Charitable activities</b>	<b>36,133</b>	<b>13,493</b>	<b>49,626</b>
<b>Governance costs</b>	<b>36,645</b>	<b>-</b>	<b>36,645</b>
<b>Total resources expended</b>	<b>164,276</b>	<b>216,918</b>	<b>381,194</b>
<b>Net incoming resources for the period</b>	<b>4,706</b>	<b>160,748</b>	<b>165,454</b>
Unrestricted funds used to support restricted funds	-	-	-
<b>Total funds carried forward</b>	<b>4,706</b>	<b>160,748</b>	<b>165,454</b>



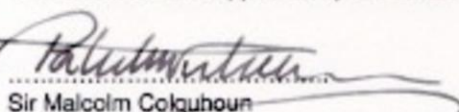
# NORTHWOOD AFRICAN EDUCATION FOUNDATION

Registered Charity No. 1153346

## BALANCE SHEET AT 31 AUGUST 2019

	Note	Unrestricted funds	Restricted funds	Total
<b>Fixed Assets</b>	4	<u>1,629</u>	-	<u>1,629</u>
<b>Current assets</b>				
Debtors	5	3,507	826	4,333
Cash at bank and in hand		<u>46,580</u>	<u>283,142</u>	<u>329,722</u>
		<u>50,087</u>	<u>283,968</u>	<u>334,055</u>
<b>Current liabilities</b>				
Creditors: amounts falling due within one year	6	<u>3,535</u>	<u>3,124</u>	<u>6,659</u>
<b>Net current assets</b>		46,552	280,844	327,396
<b>Net Assets</b>		<u>48,181</u>	<u>280,844</u>	<u>329,025</u>
<b>Funds of the Foundation</b>				
Funds B/fwd		438,493	-274,922	163,571
Unrestricted funds		4,706		4,706
Restricted funds			160,748	160,748
<b>Total funds</b>		<u>443,199</u>	<u>-114,174</u>	<u>329,025</u>

The accounts were approved by the trustees on ..... and signed on their behalf by:

  
.....  
Sir Malcolm Colquhoun

Date: 23 June 2020.

# NORTHWOOD AFRICAN EDUCATION FOUNDATION

Registered Charity No. 1153346

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2019

### 1. Basis of preparation

#### 1.1 Basis of accounting

The financial statements are prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts.

These accounts have been prepared in accordance with the Statement of Recommended Practice:

Accounting and Reporting by Charities preparing their accounts with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS102) issued on the 16 July 2014 and with the Charities Act 2011.

### 2. Accounting policies

#### 2.1 Classification of income and expenditure

The Association analyses incoming resources and resources expended on a 'natural' basis as permitted by SORP 2010.

#### 2.2 Donations

Donations comprise of the gross value inclusive of related Gift Aid and are only included in the SOFA when the charity has unconditional entitlement to the resource.

#### 2.3 Expenditure

All expenditure is included in the accounts on an accrual basis. Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out of resources.

#### 2.4 Depreciation

Depreciation is recognised so as to write off the cost or valuation of assets less their residual value over their useful lives on the following basis:

Equipment	20% Reducing balance
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### 3. Expenditure

#### 3.1 Fees for examining the accounts

Independent examiners fees for reporting on the accounts	£ <u>1,200</u>
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# NORTHWOOD AFRICAN EDUCATION FOUNDATION

Registered Charity No. 1153346

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2019

### 4. Fixed Assets

Fixed assets included relate to miscellaneous equipment in the United Kingdom. The equipment is being depreciated using the following rate:

	Equipment £
<b>Cost</b>	
At 01.09.2018	2,198
Additions	533
At 31.08.2019	<u>2,731</u>
<b>Depreciation</b>	
At 01.09.2018	742
Charge in year	360
At 31.08.2019	<u>1,102</u>
<b>Net Book Value</b> 31.08.2019	<u>1,629</u>
<b>Net Book Value</b> 31.08.2018	<u>1,456</u>

### 5. Debtors

	Unrestricted funds	Restricted funds	Total
Donations			-
Prepayments	2,848		2,848
Broomwood African Education Foundation			-
Other debtors	659	826	1,485
	<u>3,507</u>	<u>826</u>	<u>4,333</u>

### 6. Creditors

	Unrestricted funds	Restricted funds	Total
Expenses paid by Broomwood Hall School	413		413
Accrued liabilities		2,500	2,500
Other creditors	654	624	1,278
Social security and other taxes	1,268		1,268
Independent examiners' fee	1,200		1,200
	<u>3,535</u>	<u>3,124</u>	<u>6,659</u>

# NORTHWOOD AFRICAN EDUCATION FOUNDATION

Registered Charity No. 1153346

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2019

### 8. Key management personnel

The following represents the cost of key personnel within the charity:

		£
N Williams	Director of Education	11,000
C Paton	Sponsorship Manager	12,000
D Mackenzie Francis	Sponsorship Manager	2,000
L Peele	Fundraising Manager	8,000